

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FROM: Fayette Properties, LLC  
6749 S. Westnedge Ave, Suite K, PMB 143  
Portage, Michigan 49002

FAX #: \_\_\_\_\_

TELEPHONE #: 269-501-0070

FAX #: 1-866-790-3990

**LANDLORD REFERENCE REQUEST**

APPLICANT(S): \_\_\_\_\_

MOVE-IN DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

ADDRESS: \_\_\_\_\_

MOVE-OUT DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

- 1. What is/was the individual's rental rate? \_\_\_\_\_
- 2. What is/was included in the rent?  heat  cable  other \_\_\_\_\_
- 3. Does/did the individual pay rent on time? \_\_\_\_\_
- 4. If no, how often did you issue a notice for nonpayment of rent? \_\_\_\_\_
- 5. Are there any complaints filed regarding residency (noise, NSF, etc.)? \_\_\_\_\_

Please explain:

- 6. Does/did the individual have a pet? \_\_\_\_\_
- 7. Is the person on lease alone or is there a roommate or cosigner? \_\_\_\_\_
- 8. Was a move-out notice given? \_\_\_\_\_
- 9. If individual is no longer a resident:
  - Were the terms of the lease fulfilled? \_\_\_\_\_
  - Were there any damages to the apartment after move-out? \_\_\_\_\_
  - Have any outstanding amounts been paid? \_\_\_\_\_
- 10. Would you rent to this person again? \_\_\_\_\_

Please sign and return to the address or fax number above.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

By my signature below, I authorize the release of information to be used for a landlord reference.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_